



Tecumseh United Methodist Church

605 Bishop Reed Drive, Tecumseh, MI 49286
(Off Brown St. between Union and N. Evans)
517-423-2523

Arts & Crafts Show Application

Saturday, October 7, 2017

9:00 a.m. – 3:30 p.m.

Tecumseh United Methodist Church Arts & Crafts Show admission is free and open to the public. We provide an opportunity for individuals to sell their art, handcrafted items, jewelry, and other artwork (no vendors allowed). No baked goods please.

Show hours are Saturday, October 7, from 9:00 a.m. to 3:30 p.m. **NO EARLY BREAKDOWN IS PERMITTED.** Absolutely no exhibitor raffles, specials, or price reductions allowed during the show. No resell or exchange of booth locations with other exhibitors is permitted.

NEW THIS YEAR! Two booth sizes are available—5' × 8' and 3' × 8'.
5' × 8' space rental is \$20 for one space, \$35 for two. Limit of two 5' × 8' spaces per person.
3' × 8' space rental is \$12 for one space, \$22 for two, \$32 for 3. Limit of three 3' × 8' spaces per person.
Most 3' × 8' spaces are in the hallways, a few are in classrooms.

Each exhibitor can have one 30" × 6' table and one chair at no charge. Additional tables are available for rent at \$10 each. Limited electrical available upon request (first come/first served) for an additional \$5.

ALSO NEW THIS YEAR: Send your application by April 1, 2017, and choose the room your booth is in. See page 3 of this application for options. Space is limited, requests will be honored in the order received.

Limit of 2 crafters working the space at a time. Please note: 3 × 8 spaces only have room for one chair.

NO additional tables, racks, backdrops, or goods will be allowed outside your marked space. If additional space is available around your rented space, it can be rented for 50¢ per square foot.

Access aisles between booths are not guaranteed; your measured booth space includes your entry to your booth as well as your seating space.

Payment must be submitted with registration form. Checks and cash are gladly accepted; however, cash payments need to be made in person. Please do not send cash payment in the mail.

Cancellations made less than 30 days prior to the show date will result in forfeiture of the application fee.

Your cancelled check will be your confirmation of acceptance.

Tecumseh United Methodist Church assumes no liability for loss or damage of property or merchandise.

For questions or concerns, please call Jan Jones at 517-902-2211 or email at janjon56@yahoo.com.

Set up will be Friday, October 6, 5-7 p.m. or Saturday, October 7, 7-9 a.m.

Booth sitters will be available at your request throughout the day for your comfort.

Low-cost breakfast and lunch will be available and offered to you at your booth.

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Saturday, October 7, 2017 9:00 a.m. – 3:30 p.m.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

Email: _____ Website: _____

Emergency Contact: _____ Phone: _____

Media: _____ Price Point: _____

Detailed description of your work: _____

Special Requests: _____

5' × 8' Space rental is \$20 for one space, \$35 for two.
3' × 8' Space rental is \$12 for one space, \$22 for two, \$32 for 3.
Electricity is \$5 additional.

Number of 5' × 8' spaces requested (please circle) 1 2 _____

Number of 3' × 8' spaces requested (please circle) 1 2 3 _____

Number of tables requested (1 per space at no cost) (please circle) 0 1 2 3 _____

Number of chairs requested (no charge) (please circle) 0 1 2 _____

Electricity—\$5 (please circle) YES NO _____

Requested room (optional) _____

Total enclosed _____

Make check out to: **Tecumseh United Methodist Church**
Mail this form and check to: Jan Jones, 2795 Coachlite Dr., Tecumseh, MI 49286

PRINT NAME

SIGNATURE

DATE



Sanctuary

Hallway spaces

Choir Room

Men's Restroom

Women's Restroom

Classroom 5

Classroom 6

Bake Sale

Library

Door 1

Door 3

Hallway space

Hallway spaces

Hallway space

Classroom 1

Classroom 2

Classroom 3

Classroom 4

Fellowship Hall

Lunch Tables

Lunch Tables

Door 2